2014 ELIGIBILITY CRITERIA and APPLICATION For Judith's Reading Room Book Donation

Eligibility Criteria

- 1. If your organization is located in the USA and/or if you are an affiliate of a USA non-profit organization, please provide documentation of the organization's 501 (c) (3) tax-exempt status per the IRS.
- 2. Does your organization serve people who do not have access to books?

2014 Judith's Reading Room Application

- Please provide contact information, as follows:
 a. Organization Name:
 - b. Name and title of Contact Person:
 - c. Street Address, City, State, Postal Code:
 - d. Country:
 - e. Geographic area served by the organization:
 - f. E-mail Address and if available, Skype address:
 - g. Office and Mobile Phone Number; Fax Number:
 - h. Website:
 - i. Tax ID Number, if applicable, and Year Organization was founded:

2. In 50 words or less, please briefly describe the history of your organization, its mission and key programs.

3. Provide a summary of the purpose for the organization's request for books and/or custom library in 100 words or less. <u>Describe the</u> <u>existing and/or anticipated reading programs for which you are</u> <u>requesting books and for which Judith's Reading Room books will</u> <u>assist.</u> 4. In 250 words or less, please provide a more detailed description of how you will utilize the donation of books; describe the request (number of books and/or custom library); describe the need; what is the expected impact on your community?

5. In 100 words or less, please discuss the goals and objectives of having books available; how you plan to accomplish the stated goals and your anticipated outcomes.

6. Please indicate how your organization plans to partner with Judith's Reading Room to spread "Freedom Through Literacy."

7. Is there any other information that would be important for us to know that you were not able to address in the other questions?

8. How did you find out about Judith's Reading Room?

If you are a successful candidate, do you agree to:

- 1. Provide photos, via email, prior to receipt of the books/library and again within one week of the receipt of the books and/or dedication of the library. The photos should include students, books, Judith's Reading Room signage.
- 2. Provide administrative leader quotes describing the benefits of receiving books and/or library as well as quotes from the recipients of the books for use on our website.
- 3. Cooperate on the drafting of an announcement Press Release.

Signed: Date: